

# Abstract and ePoster FAQs

## 1. Can I change the time/date of my presentation?

ASRA will do our best to accommodate time/date change requests given the available open slots although we cannot make any guarantees. Requested changes should be addressed to [asrameetings@asra.com](mailto:asrameetings@asra.com) no later than 2 weeks in advance of the meeting.

## 2. Does ASRA have an embargo policy?

No, we do not. ASRA accepts encore and previously published abstracts.

## 3. Does RAPM require permission of figures or graphs when used in a manuscript?

Yes, authors will need to request permission to use the figures and/or graphs. You may find the article listing in the online RAPM. From there you can access the **Request Permissions** hyperlink that appears to the right of each article title. That link will lead to a number of prompts. For educational use, there should be no charge.

## 4. Are the words in the abstract references used in the total word count limit?

No, references are not included in the total word count. Previously, ASRA used to count figures and tables in the word count however they are not included anymore.

## 5. Are you accepting abstracts from residents that are general subject reviews? Must the abstract be results of a study with hard data?

Yes, general abstract reviews may be submitted as long as the approach is organized, i.e., systematic or scoping reviews. This sort of submission would be a scientific abstract with the appropriate subcategory chosen depending on the content.

## 6. I haven't received my poster directions from ePostersLive. Can you resend?

Please check your spam/junk folder. In addition, be sure to add ASRA Meetings and ePostersLive / Scigen Technologies to your contacts so you don't miss any important communications. Visit <http://support.scigentech.com/> to contact ePostersLive to request to have the invitation email resent (include the poster title, ID number, and your name).

## 7. Can you please waive registration fees for attendees from a developing country?

Unfortunately, ASRA is unable to provide complimentary registration. We do understand the predicament but receive many similar requests and do not have the funding to accommodate them equally.

## 8. May I bring copies of my abstract to hand out to attendees?

Yes, you may have them to handout during your presentation time. Please remember your abstract will be in the meeting app and online as well.

**9. I have bought the \$75 fee for a poster but was charged 80 euros (\$92). Can you explain this difference?**

The additional cost is the Value Added Tax (VAT) that is applied automatically in certain countries, depending on where you are purchasing the service. Unfortunately, this is a local tax that ASRA does not control and despite previous efforts on ASRA's behalf, cannot eliminate. This tax is transferred to local fiscal authorities and does not come to ASRA.

**10. If patients included in an IRB approved study are chosen for a separate case series, do authors need to get separate IRB approval or patient consent for the case series?**

This is a question that only the author's IRB can answer. IRB approval or patient consent usually gets granted for a specific project. Please contact your own IRB and ask if you can get a waiver or if a new application is necessary. From ASRA's perspective, we just need to know that IRB/consent is granted for the particular project/abstract submitted to ASRA.

**11. Why isn't my Medically Challenging Case listed in the Journal?**

RAPM only lists Scientific Abstracts in the Journal, not Medically Challenging Cases. Please see their policy below.

*Regional Anesthesia and Pain Medicine Journal (RAPM) Listing (Scientific Abstracts only):* Regional Anesthesia and Pain Medicine (RAPM) is ASRA's official journal, publishing peer-reviewed scientific and clinical studies. Scientific abstracts presented during the annual meeting are listed in the journal with abstract title, author, and affiliation data only; full abstracts are not included in print but will be posted on the ASRA website with a link to the RAPM journal website. **Medically challenging cases will not be printed in the journal or available on the journal's website.** ePosters will not be printed in the journal.

**12. Does ASRA accept any late-breaking abstracts?**

ASRA has discussed "late breaking abstracts" in detail and instead of accepting these as such, we have moved the abstract submission deadline to within approximately two months of the meeting, for the spring 2021 meeting the deadline is February 10th. In this way, we receive as many abstract submissions as possible, as late as possible.

**13. I have an interesting case I think worthy of a case report. Do I have to get permission from the patient if our IRB doesn't require it and there are no patient identifiers in it?**

ASRA does require patient informed consent as noted on the [Call for Abstracts and abstract submittal site](#). The reason is that case reports are usually unique, thus allowing for potential identification of patients, especially if the institution is also known.

**14. Why wasn't my name listed on the certificate as an author?**

All authors, including the submitting author, must be listed as a "Co-Author" when submitting an abstract. If you were not listed as a co-author when the abstract was submitted, your name would not be included.

**15. I submitted my abstract but need to add another author. Can I do this?**

Yes, ASRA can reopen the abstract to allow the original submitter to add the additional author. Please remember to resubmit when you are done.

**16. Since my abstract describes a new technique, I would like to get it trademarked or protected for intellectual property or listed under my name. How do I go about doing that?**

You will need to go through the process of trademarking / patenting yourself. ASRA cannot do anything on your behalf; we only publish what is submitted to us without involvement in any process assigning intellectual property. While we cannot give detailed legal advice, our understanding is that once an idea is published it enters the realm of publicly available knowledge and patenting becomes more problematic or impossible. Here's a [link](#) to the United States Patent and Trademark Office.

**17. I would like to change who is presenting the poster, how do I do that and is there a deadline?**

Yes, the ePoster presenting author can be changed, but the new presenter must be registered for the meeting or they will not have access to the room. You can update the presenting author by contacting us at [asrameetings@asra.com](mailto:asrameetings@asra.com) and providing the former presenters name, the new presenters name, and abstract name and id number. These changes (including new author's registration) must be made no later than 2 weeks prior to the meeting.