

## Abstract and ePoster FAQs

### 1. Can I change the time/date of my presentation?

ASRA Pain Medicine will do our best to accommodate time/date change requests given the available open slots although we cannot make any guarantees. Requested changes should be addressed to [asrameetings@asra.com](mailto:asrameetings@asra.com) no later than 2 weeks in advance of the meeting.

### 2. Does ASRA Pain Medicine have an embargo policy?

No, we do not. ASRA Pain Medicine accepts encore and previously published abstracts.

### 3. Does *RAPM* require permission of figures or graphs when used in a manuscript?

Yes, authors will need to request permission to use the figures and/or graphs. You may request permissions from any *RAPM* article by navigating to that article online and clicking on the "Request Permissions" hyperlink that appears at the bottom. That link will lead to a number of prompts. For educational use, there should be no charge.

### 4. Are the words in the abstract references used in the total word count limit?

No, references are not included in the total word count. Previously, ASRA Pain Medicine used to count figures and tables in the word count however they are not included anymore.

### 5. Are you accepting abstracts from residents that are general subject reviews? Must the abstract be results of a study with hard data?

Yes, general abstract reviews may be submitted as long as the approach is organized, i.e., systematic or scoping reviews. This sort of submission would be a scientific abstract with the appropriate subcategory chosen depending on the content.

### 6. I haven't received my poster directions from ePostersLive. Can you resend?

Please check your spam/junk folder. In addition, be sure to add ASRA Meetings and ePostersLive / Scigen Technologies to your contacts so you don't miss any important communications. Visit <http://support.scigentech.com/> to contact ePostersLive to request to have the invitation email resent (include the poster title, ID number, and your name).

### 7. Can you please waive registration fees for attendees from a developing country?

Unfortunately, ASRA Pain Medicine is unable to provide complimentary registration. We do understand the predicament but receive many similar requests and do not have the funding to accommodate them equally.

### 8. May I bring copies of my abstract to hand out to attendees?

Yes, you may have them to handout during your presentation time. Please remember your abstract will be in the meeting app and online as well.

**9. I have bought the \$75 fee for a poster but was charged 80 euros (\$92). Can you explain this difference?**

The additional cost is the Value Added Tax (VAT) that is applied automatically in certain countries, depending on where you are purchasing the service. Unfortunately, this is a local tax that ASRA Pain Medicine does not control and despite previous efforts on ASRA Pain Medicine's behalf, cannot eliminate. This tax is transferred to local fiscal authorities and does not come to ASRA Pain Medicine.

**10. If patients included in an IRB approved study are chosen for a separate case series, do authors need to get separate IRB approval or patient consent for the case series?**

This is a question that only the author's IRB can answer. IRB approval or patient consent usually gets granted for a specific project. Please contact your own IRB and ask if you can get a waiver or if a new application is necessary. From ASRA Pain Medicine's perspective, we just need to know that IRB/consent is granted for the particular project/abstract submitted to ASRA Pain Medicine.

**11. Why isn't my Medically Challenging Case listed in the Journal?**

RAPM only lists Scientific Abstracts in the Journal, not Medically Challenging Cases or Safety/QA/QI Projects.

**12. Does ASRA Pain Medicine accept any late-breaking abstracts?**

ASRA Pain Medicine has discussed "late breaking abstracts" in detail and instead of accepting these as such, we have moved the abstract submission deadline to within approximately three months of the meeting. In this way, we receive as many abstract submissions as possible, as late as possible.

**13. I have an interesting case I think worthy of a case report. Do I have to get permission from the patient if our IRB doesn't require it and there are no patient identifiers in it?**

ASRA Pain Medicine does require patient informed consent as noted on the Call for Abstracts and abstract submittal site. The reason is that case reports are usually unique, thus allowing for potential identification of patients, especially if the institution is also known.

**14. Why wasn't my name listed on the certificate as an author?**

All authors, including the submitting author, must be listed as a "Co-Author" when submitting an abstract. If you were not listed as a co-author when the abstract was submitted, your name would not be included.

**15. I submitted my abstract but need to add another author. Can I do this?**

Yes, ASRA Pain Medicine can reopen the abstract to allow the original submitter to add the additional author. Please remember to resubmit when you are done.

**16. Since my abstract describes a new technique, I would like to get it trademarked or protected for intellectual property or listed under my name. How do I go about doing that?**

You will need to go through the process of trademarking / patenting yourself. ASRA Pain Medicine cannot do anything on your behalf; we only publish what is submitted to us without involvement in any process assigning intellectual property. While we cannot give detailed legal advice, our understanding is that once an idea is published it enters the realm of publicly available knowledge and patenting becomes more problematic or impossible. Here's a [link](#) to the United States Patent and Trademark Office.

**17. I would like to change who is presenting the poster, how do I do that and is there a deadline?**

Yes, the ePoster presenting author can be changed, but the new presenter must be registered for the meeting or they will not have access to the room. You can update the presenting author by contacting us at [asrameetings@asra.com](mailto:asrameetings@asra.com) and providing the former presenters name, the new presenters name and contact information, and abstract name and id number. These changes (including the new author's registration) must be made no later than 2 weeks prior to the meeting.